

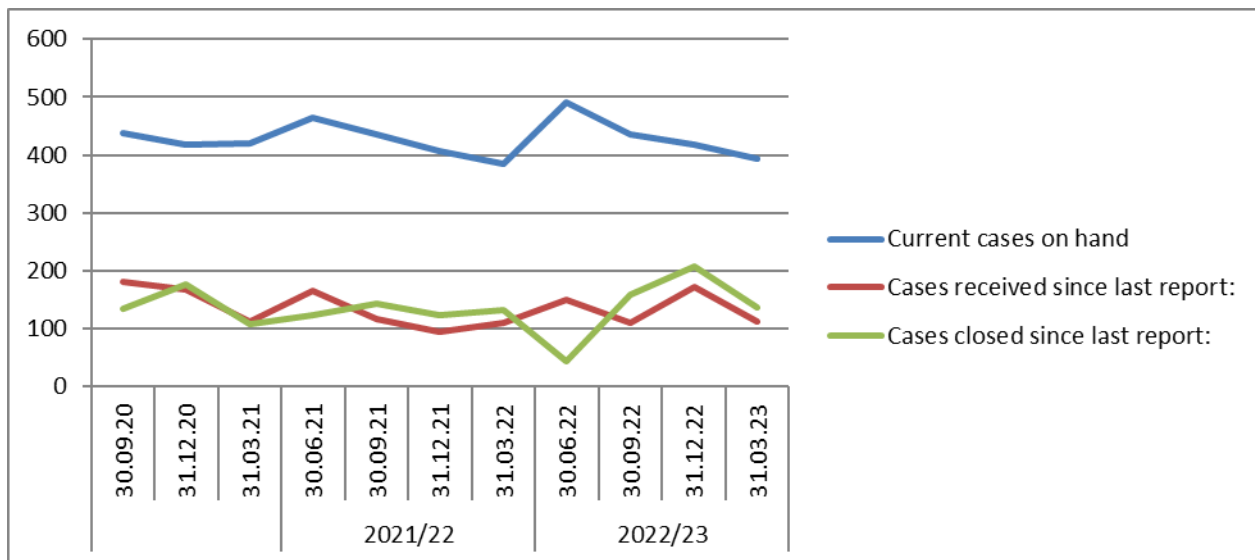
**PLANNING COMMITTEE**  
**(Wednesday 25 May 2023)**  
**SCHEDULE OF OUTSTANDING CONTRAVENTIONS**

1. This report provides an update on the position of contraventions included in the previous schedule and includes cases that have since been authorised.

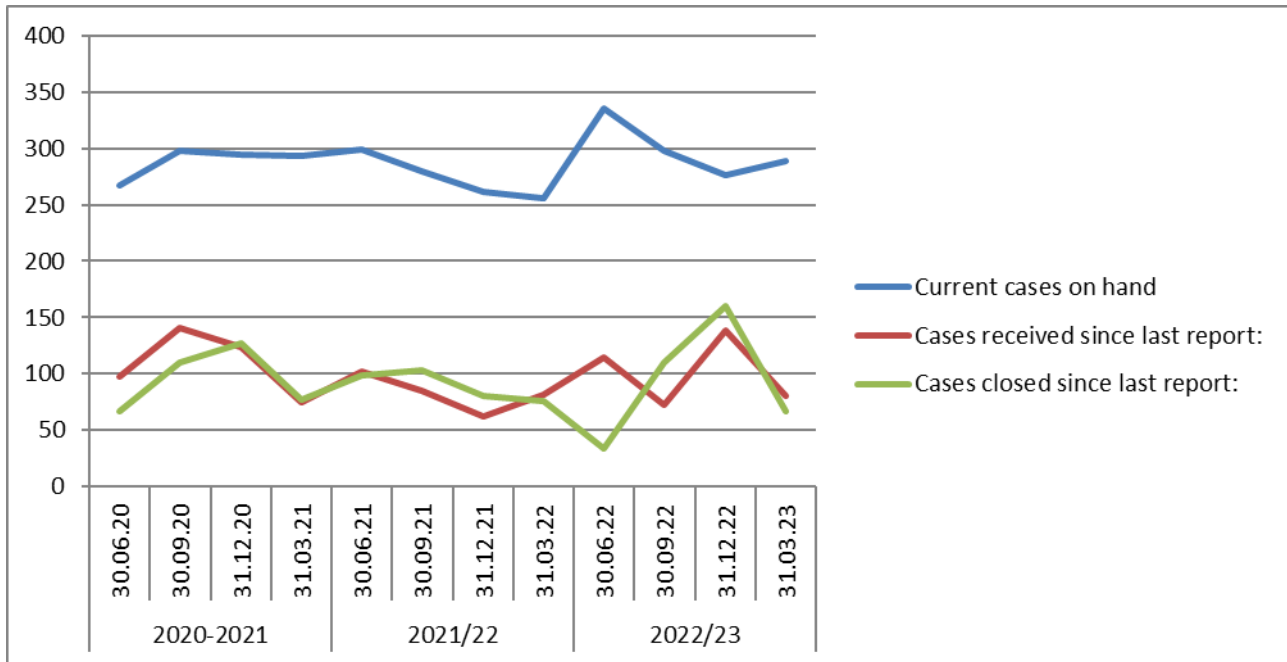
**2. Statistics as of 31 March 2023**

Case Numbers:	CDC	SDNP	Total
On hand as at last report:	276	142	418
Cases received since last report:	80	32	112
Cases closed since last report:	67	69	136
Current number of cases on hand:	289	105	394
Number of "On hand" cases awaiting compliance with an EN or the outcome of an appeal/application	102	25	127
<b>Total Number of Active Cases</b>	<b>187</b>	<b>80</b>	<b>267</b>

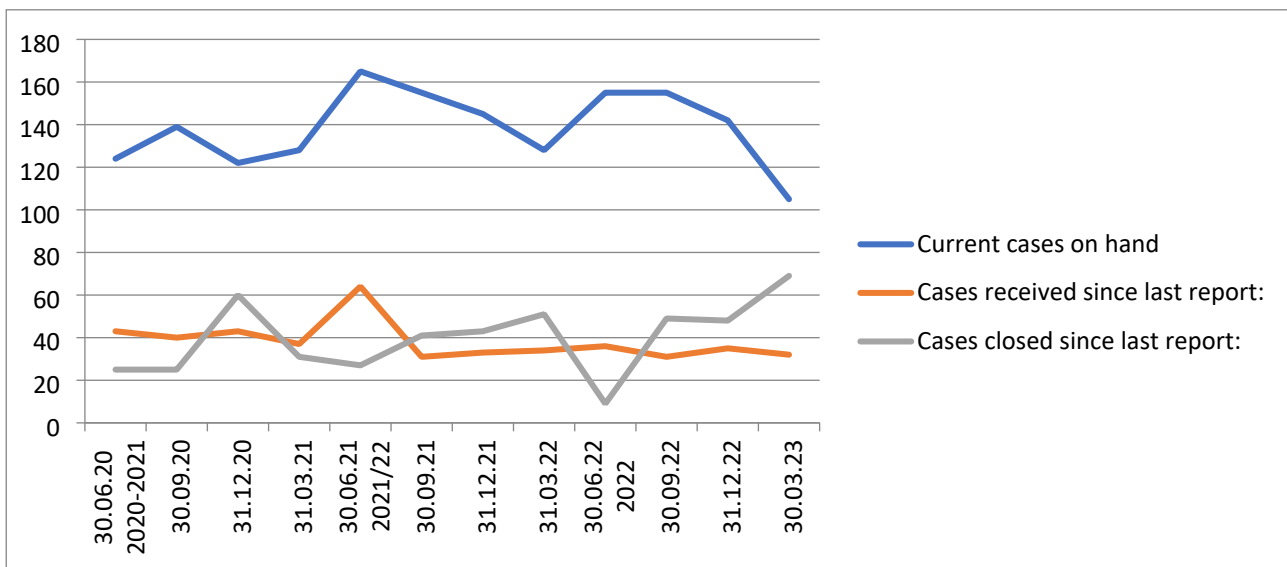
**CDC and SDNP**



## CDC



## SDNP



3. Performance Indicators are for CDC area only as this information is not available for cases within the South Downs National Park:

a. Time taken to initial visit from date of complaint:

High with 2 days (3 Cases)	100%
Medium within 10 days (17 Cases)	100%
Low within 20 days (38 Cases)	90.57%

b. Time taken to notify complainants of action decided from date of complaint:

High within 9 days (3 Cases)	100%
Medium within 20 days (16 Cases)	100%
Low within 35 days (57 Cases)	96.61%

4. Notices Served.

Notices Served:	Jan-Mar 2023	
	CDC	SDNP
Planning Contravention Notice		
Enforcement Notices	1	
Breach of Condition Notices		1
Stop Notices	1	
Temporary Stop Notices		
Section 215 Notices		
Section 225A Notices		
High Hedge Remedial Notices		
Tree Replacement Notice		
Building Operation Notice	1	
Total	3	1

If Members have any specific questions on individual cases, these should be directed to the contact officer:

Shona Archer, Enforcement Manager (01243 534547)

**OUTSTANDING CONTRAVENTIONS – SOUTH DOWNS NATIONAL PARK**

<b>CON NO. (Case Officer)</b>	<b>ADDRESS</b>	<b>DETAILS OF BREACH</b>	<b>Date of Notice</b>	<b>COMMENTS</b> EN = Enforcement Notice/BCN = Breach of Condition Notice HHRN = High Hedge Notice/TSN = Temporary Stop Notice SN = Stop Notice/HRN = Hedge Replacement Notice
FIT/SDNP/17/ 00755/COU (Andrew George)	Lithersgate Common Bedham Lane Fittleworth	Without planning permission change of use of the Land to a BMX cycle track	28.11.18	EN FT/10 issued 23.03.20 – Appeal dismissed with variation to compliance period in step (ii) to removing the bunds in 12 months New compliance date 23.03.21 13/04/22 – Ongoing Works of compliance 21.10.22 – Site visit needed to check whether compliance has been achieved 11/01/23 – Site owner spoken to and compliance in progress 25/01/23 – Site visit found compliance nearing completion 25/04/23 – Compliance achieved. <b>REMOVE FROM NEXT LIST</b>
FUNT/SDNP/ 21/00490/ OPDEV (Michael Coates-Evans)	Bermuda Southbrook Road Funtington	Without planning permission, construction of a timber building and the laying and formation of a hardstanding	29.09.21	EN FU/91 issued Compliance date 10.02.22 07.04.22 pa SDNP/22/00670/FUL to retain the timber building was Refused 26.01.23 – letter before action sent to owner regarding a prosecution 24.04.23 – No response received. Prosecution instruction to be sent to legal.
HART/SDNP/ 18/00587/TPO (Shona Archer)	Three Cornered Piece Hollow Road East Harting	Breach of condition – occupation	19.06.19	BCN HT/28 issued Compliance due 19.09.19 15.10.19 - BCN considered not to have been complied with. 24.10.19 –No demonstrable evidence of non-compliance 18.06.20 – site visit revealed that authorised persons do not live on site. Prosecution instructions to be prepared 21.04.21 – Temporary pp has expired 26.06.21 – Prosecution withdrawn due to lack of evidence 24.09.21 – Updated witness statements sent to legal 21.10.22 – Enforcement held in abeyance pending s78 appeal 03.05.23 – Appeal decision awaited

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HART/SDNP/ 20/00600/ OPDEV (Shona Archer)	Three Cornered Piece Hollow Road East Harting	Without planning permission, the erection of brick pillars and gates	01.07.19	EN HT/29 issued. Compliance date 12.11.19 Works of compliance have not been carried out. 13/04/22 – Enforcement Notice HT/29 to be withdrawn following advice from legal. Further EN to be served 21.10.22 – Enforcement action held in abeyance pending outcome of pending s78 appeal (Linked with 18/00587/TPO) 03.05.23 – As above
HART/SDNP/ 18/00587/TPO (Shona Archer)	Three Cornered Piece Hollow Road East Harting	Breach of condition – of appeal decision conditions 2	08.06.21	BCN HT/30 issued Compliance date 08.09.21 30.09.21 - prosecution proceedings in abeyance pending the outcome of the appeal against refusal of SDNP/20/02935/CND. 21.10.22 – Enforcement action held in abeyance pending outcome of pending s78 appeal (Linked with 18/00587/TPO - 20/00600/ OPDEV) 03.05.23 – As above
HART/SDNP/1 8/00228/BREC ON (Andrew George)	North Marden Farm East Marden Road North Marden	Without planning permission, construction of two buildings in the approximate positions shown and marked “East Barn” and “West Barn” on the attached plan.	11.05.22	EN HT/32 issued Compliance date 22.06.2023 25.07.22 Variation to the enforcement notice issued  Period for compliance extended to 22.06.2024 in recognition of the amount of work required to be undertaken  03.05.23 – owner to be contacted to remind them of the need for compliance by June 2024
LURG/SDNP/ 20/00539/ OPDEV (Mike Coates-Evans)	Land North of Blind Lane Lurgashall	Without planning permission, the erection of an agricultural building	27.01.21	EN LG/17 issued Appeal dismissed against SDNP/20/03482/APNB New compliance date 14.03.22 22.06.22 – application SDNP/22/00098/FUL Refused 03.05.23 – Further application submitted for a barn in a revised location. Application SDNP/23/00266/FUL valid and pending consideration.

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NC/SDNP/20/00225/COU (Mike Coates-Evans)	Land at Copygrove Copse, Valentine's Lea, Northchapel	Without planning permission, the material change of use to a mixed use for forestry and leisure purposes	27.07.22	NC/16 issued on 27.07.2022. Effective from 07.09.2022 Compliance date 07.12.22 26.01.23 – Discussions regarding compliance ongoing 25.04.23 – Some items removed from the land. Compliance ongoing.
ROG/SDNP/18/00609/BRECON (Mike Coates-Evans)	Land South of Harting Combe House Sandy Lane Rake Rogate	Without planning permission, stationing of a shepherds and use of a wooden building for the purposes of human habitation	05.08.21	EN RG/37 issued Appeal dismissed – compliance date 7 <sup>th</sup> December 25.04.23 – Site visit undertaken and renewed date for compliance agreed. 20.06.23 – compliance site visit check to be carried out
TILL/SDNP/18/00733/COU (Mike Coates-Evans)	Land South East of Beggars Corner Halfway Bridge Lodsworth	Without planning permission the erection of a timber field shelter	08.01.20	EN LD/16 issued Appeal lodged – Written representations 02.09.20 – Appeal dismissed 02.04.21 - application for smaller building to be made 06.10.21 – application SDNP/21/03527/FUL refused. 24.04.23 - Stable building has been removed – Compliance achieved. <b>REMOVE FROM NEXT LIST</b>
STED - SDNP/19/00569/BRECON (Mike Coates-Evans)	Stedham Sports Ground, The Street, Stedham	Breach of condition 2 of SDNP/12/02805/FUL – failure to comply with approved plans / materials for parking area and track.	N/A	25.04.23 – Breach of Condition Notice SJ/26 issued, with date for compliance 2 <sup>nd</sup> September 2023
ML/SDNP/19/00375/BRECON (Mike Coates-Evans)	Wispers, Tittys Hill, Milland	Unauthorised erection of a dwellinghouse	27.07.22	27.07.22 – EN ML/26 served 06.09.22 - Appeal Lodged 22.09.22 – Appeal Started 27.01.23 - Appeal process ongoing. 25.04.23 – Notification of appeal site visit awaited

**OUTSTANDING CONTRAVENTIONS – CHICHESTER DISTRICT CASES:**

<b>CON NO. (Case Officer)</b>	<b>ADDRESS</b>	<b>DETAILS OF BREACH</b>	<b>Date of Notice</b>	<b>COMMENTS</b> EN = Enforcement Notice/BCN = Breach of Condition Notice HHRN = High Hedge Notice/TSN = Temporary Stop Notice SN = Stop Notice/HRN = Hedge Replacement Notice
BI/15/00194/ CONTRV (Shona Archer)	Land North West of Birdham Farm, Birdham Road, Chichester	Without planning permission the stationing of a mobile home for the purposes of human habitation	06.05.15	<p>EN BI/23 and BI/24 issued Appeals dismissed and EN's upheld. Compliance by: 02.08.18 Injunction granted by the High Court 08.01.21 – As a result of COVID the Order was amended by the Justice to read - 1) that the Defendants shall cease the use of the site for residential purposes and remove all caravans, mobile homes, portable toilets etc. by <b><u>31 March 2021.</u></b> 2) The Defendants shall remove all hard-core, tracks, fences, stables, cabling etc. and restore the land to its agricultural use by <b><u>30 April 2021.</u></b> A failure of the Defendants legal representation and High Court handling of their attempt to extend the time they could stay on the land resulted in no legal alteration of the Court Order and so the dates remain as stated above. 22.09.2021 – a letter was delivered to the remaining families 22.10.21 – Three families continue to occupy the land. 14.10.22 – Papers with barrister. Case preparation ongoing 26.01.23 – Affidavits and exhibits to be signed/witnessed then court date obtained 24.04.23 – Papers Collated and sent to Barrister 03.05.23 – Case ready for submission to court. <b>Court date awaited</b></p>

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BI/15/00139/ CONSH (Shona Archer)	Land North West of Premier Business Park Birdham Road Chichester	Without planning permission erection of a stable building	10.08.15	EN BI/29 issued with compliance date of 21.12.15 Following the outcome of the Inquiry, compliance to remove the stables is 2 August 2018 <b>As BI/15/00194/CONTRV above</b>
BI/15/00139/ CONSH (Shona Archer)	Access track and hardstanding -land North West of Premier Business Park, Birdham Rd	Without planning permission excavation, deposit of hardcore and erection of gates and fences	21.09.15	EN BI/30 issued <b>As BI/15/00194/CONTRV above</b>
BI/15/00139/ CONSH (Shona Archer)	Land North West of Premier Business Park Birdham Road	Without planning permission, change of use of the land to a mixed use as a residential caravan site, for the storage of caravans and the keeping of horses	03.03.16	EN BI/31 issued <b>As BI/15/00194/CONTRV above</b>
BI/17/00356/ CONMHC (Shona Archer)	Plot 12 Land North West of Premier Business Park Birdham Road	Without planning permission change of use of the land to use as a residential caravan site	22.11.18	EN BI/44 issued Hearing 21.06.22 22.07.22 – appeal dismissed, the notice is upheld, and planning permission is refused on the application deemed to have been made under section 177(5) of the 1990 Act <b>22.07.23 – Site to be vacated</b> 04.05.23 – letter of reminder sent
BI/17/00361/ CONMHC (Shona Archer)	Plot 13 Land North West of Premier Business Park Birdham Road	Without planning permission change of use of the land to use as a residential caravan site	22.11.18	EN BI/41 issued Hearing 21.06.22 22.07.22 – appeal dismissed, the notice is upheld, and planning permission is refused on the application



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				deemed to have been made under section 177(5) of the 1990 Act <b>22.07.23 – Site to be cleared</b> 04.05.23 – letter of reminder sent
BI/17/00362/ CONMHC (Shona Archer)	Plot 14 Land North West of Premier Business Park Birdham Road	Without planning permission change of use of the land to use as a residential caravan site	22.11.18	EN BI/42 issued Hearing 21.06.22 22.07.22 – appeal dismissed, the notice is upheld, and planning permission is refused on the application deemed to have been made under section 177(5) of the 1990 Act <b>22.07.23 – Site to be vacated</b> 04.05.23 – letter of reminder sent
BI/17/00357/ CONMHC (Shona Archer)	Plot 15 Land North West of Premier Business Park Birdham Road	Without planning permission change of use of the land to a mixed use of agriculture, a residential caravan site and animal boarding and rescue centre	22.11.18	EN BI/43 issued. Compliance date 03.07.19 01.04.20 – Breach remains 22.07.20 – prosecution papers compiled 20.01.21 – some structures removed but stables and MH remain on the land 22.04.21 – Mobile home has been removed 13.04.22 – wooden buildings remain on the land 18.08.22 - Touring caravan and wooden buildings remain 19.01.23 – site visit found situation remains unchanged 24.04.23 – witness statement to be prepared for consideration of a prosecution. 04.05.23 – Letter before action to be sent
BI/18/00240/ CONCOU (Shona Archer)	Land east of Birdham Farm Birdham Road Birdham	Without planning permission, change of use of the land to a general storage use	23.01.19	EN BI/45 issued Compliance date 06.06.19 17.10.19 – Meeting on site with the landowner. 8.1.20 – no application made but use of land continues. The owner considers that the LPA wrongly issued the notice

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				22.10.20 – letter to be sent to owner explaining evidence of ongoing offence and that the LPA proposes commencing prosecution of the offence 20.01.21 – land use reduced but vehs remain on the land. 25.04.22 – prosecution statement sent to legal 27.07.22 – Legal opinion 03.05.23 – court date awaited
BI/20/00379/ CONCOU (Shona Archer)	Plot 13 Land North West of Premier Business Park Birdham Road Chichester	Without planning permission, the erection of a wooden barn/stable, a kennel and kennel run and a close boarded fence/gates and concrete and tarmac hard standings	13.10.21	EN BI/47 issued Hearing 21.06.22 22.07.22 – appeal dismissed, the notice is upheld, and planning permission is refused on the application deemed to have been made under section 177(5) of the 1990 Act <b>22.07.23 – Site to be cleared</b> 04.05.23 – letter of reminder sent
CC/20/00040/ CONENG (Mike Coates-Evans)	Land North West Of Newbridge Farm Salthill Road Fishbourne	Without planning permission a material change of use of the land to a mixed use comprising the stationing of a mobile home for the purpose of human habitation, the stationing of a items and operation of a waste collection business		27.04.22 – EN CC/152 issued Compliance date: 7 February 2023 Appeal lodged – written reps submitted. 27.02.23 – Appeal ongoing 04.05.23 – Appeal ongoing. Site visit date and decision of PINs awaited.

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CC/22/00196/C ONBC (Mike Coates-Evans)	Duke and Rye Public House	Breach of condition 16 of CC/98/00156 /FUL - no amplified music to be heard on the public highway	27.09.22	27.09.22 – BCN CC/156 Issued Compliance Date: 25.10.22 17.01.23 – Instructions sent to legal for non-compliance with the notice 25.04.2023 – Planning application 23/00600/FUL submitted to vary the identified planning condition – pending consideration 04.05.23 – Enforcement of the site held in abeyance
FU/21/00295/C ONENG (Andrew George)	Plot 3 Old Allotment Site Newells Lane West Ashling	Construction of brick pillars, wooden fencing, concrete gravel boards and an area of block paving	02.11.21	15.02.23 - EN FU/99 & Stop Notice FU/100 issued 03.05.23 – works on site have stopped. Land advertised for sale. To be monitored.
FU/17/00310/ CONCOU (Andrew George)	Cutmill Depot Newells Lane West Ashling	Without planning permission, change of use of land to use as a residential caravan site	27.09.18	EN FU/67 issued Appeal lodged – Written Representations 21.07.20 – notice upheld, compliance varied to 8 months New compliance date 21.03.21 30.09.21 - Prosecution held in abeyance as owners intend to appeal the refusal of 21/01003/ELD 13.01.22 - No appeal lodged 13.04.22 – Planning applications made for a means of enclosure, stationing of containers and the wintering of

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				caravans; and an ELD for a residential unit of accommodation. 25.07.22 – ELD applications refused. Application for stationing of containers and wintering of caravans has been returned as invalid. 14.10.22 – letter before action to be sent to the owner 25.04.23 – Case reviewed 01.06.23 - Site visit scheduled to assess needs of occupiers and to record current level of use taking place before a prosecution is advanced.

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FU/20/00299/ CONENF (Shona Archer)	Land south of The Stables Newells Lane West Ashling	Without planning permission, the erection of stone pillars and walls	27.06.19	<p>EN FU/70 issued Compliance date 07.11.19 24.02.20 Prosecution matrix and witness statement sent to legal for prosecution 17.06.20 – letter sent to owner by legal. If no compliance by 03.08.20 legal will apply to court for a date for prosecution. 15.10.20 – Updated witness statement sent to legal for consideration 19.11.20 – Listed for court at 10.00hrs on 29.01.21 at Brighton Magistrates Court 25.01.21 - The above case has been adjourned to 30/07/2021 at Brighton Magistrates Court at 11:00 19.07.21 –Case has been adjourned pending appeal 01.04.22 - 10:00 at Brighton Magistrates' Court. Case has been adjourned pending outcome of appeal 04.04.22 – removed from court listing until the outcome of appeal against refusal of planning permission: 20/00534/FUL 29.07.22 – Pending appeal outcome 14.10.22 – appeal in progress 21.10.22 – Public hearing set for 29.11.22 06.01.23 – s78 appeal against refusal of pa 20/00534/FUL Dismissed. The appeal scheme was to use the land to station 2 MHs and to retain the means of enclosure. 27.01.23 - Prosecution proceedings to recommence 03.05.23 – Witness statement to be written</p>

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FU/17/00011/C ONBC (Shona Archer)	Land south of Scant Road East Hambrook West Ashling	Without planning permission the construction of two wooden chalet buildings on raised breeze block foundations	12.09.19	EN FU/71 issued Appeal lodged – Hearing – virtual event 25/01/21 29.01.21 - Appeal dismissed New compliance date 29.04.21 21.02.22 – SV undertaken. EN has not been complied with. Prosecution to be prepared for legal. 25.07.22 – Prosecution prepared for consideration by legal. 14.10.22 - Second statement required 07.01.23 – Court Hearing adjourned due to ill health of the defendant 10.01.23 – Crawley Mag Court Hearing. Defendant said a pa had been submitted. Agent confirmed that they have been instructed to make an application to retain the chalets as day rooms. Case adjourned. 27.01.23 – Application not submitted. Warning letter to be issued
FU/17/00011/ CONBC (Shona Archer)	Land south of Scant Road East Hambrook West Ashling	Cease all the activity involved in the construction of the wooden chalet buildings	12.09.19	SN FU/72 issued Takes effect on 17.09.19

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FU/19/00231/ CONBC (Shona Archer)	3 West Ashling Road Hambrook Funtington	Breach of condition – number of caravans exceeding permission	26.09.19	<p>BCN FU/73 issued. Compliance date 26.12.19 Application (19/02662/FUL) for additional caravans refused</p> <p>23.07.20 – Non-compliance with BCN 19.11.20 – Listed for court 29.01.21 @Brighton 25.01.21 - Court case adjourned to 30/07/2021 30.07.21 – Defendant found guilty in absence - £2500 fine, £1161.95 costs, and £181 victim surcharge 21.02.2022 – SV undertaken to check compliance with BCN. 19.04.22 – Prosecution instructions sent to legal 29.07.22 – Matter rests with legal for consideration 23.09.22 – Site visited. Too many caravans remain on the land and occupied by persons not meeting the definition of Gypsy and Traveller 19.01.23 – site visit showed an excess of MHs on the land. Prosecution to be considered 06.02.23 – site visit showed that some MHs had been removed from the land. 04.05.23 – site visit to be carried out to confirm current level of use</p>

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18/00368/CON BC	Land At 6 Oaklands West Ashling Road Hambrook Funtington	Without planning permission, the material change of use of the land to a use for the stationing of a touring caravan, two mobile homes and a motor home for the purposes of human habitation	17.07.20	EN FU/76 issued Compliance date 28.11.20 20.01.20 - site visit required to check on compliance 22.04.21 – EN has been partially complied with. Officers are working with owner to achieve discharge of drainage condition on FU/17/01191/FUL. 18.10.2021 – awaiting discharge of drainage condition. 24.02.22 – Application 21/03330/DOC permitted 13.04.22 – approved drainage tank not installed. 21.10.22 – agent to confirm drainage arrangements. Stated that there is a cesspit on site. 11.01.23 – Agent to get details of cesspit. 25.04.23 – Site visit found drainage cover but details of tank unknown as cover could not be lifted. Further site visit to be undertaken.
FU/20/00288/ CONENG (Shona Archer)	Land West of Newells lane West Ashling	Without planning permission, the carrying out of engineering operations to remove top soil and excavate the ground, followed by the importation of hard-core and gravel to form areas of hardstanding and an access track	28.10.20	EN FU/77 notice issue Appeal lodged Informal Appeal Hearing 31 January 2023 04.05.23 – appeal decision awaited
FU/19/00294/ CONBC (Andrew George)	Land East of Tower View Nursery West Ashling Road Hambrook	Breach of conditions – excess number of caravans	19.01.21	BCN FU/78 issued Compliance date 18.07.21 18.10.2021 – letter sent to owner to request site visit to check compliance 15.02.22 – prosecution papers prepared



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				11.01.23 – case has not advanced due to uncertainty of occupier's identity and caravan numbers 25.04.23 – Site visit to be arranged to establish current use of the land.
FU/21/00087/ CONBC (Shona Archer)	3 West Ashling Road, Hambrook, Funtington, West Sussex	Breach of condition 3 – occupancy by persons other than gypsies and travellers	08.02.21	BCN FU/79 issued Compliance date 08.08.21 18.10.2021 evidence of occupation of mobile home required to undertake prosecution proceedings 17.01.22 – no evidence for a prosecution 22.07.22 – focus on number of caravans BCN/73 (above) 23.09.22 – site visit confirmed occupancy by persons unknown 04.05.23 – site to be visited
FU/20/00109/ CONTRV (Shona Archer)	Field west of Beachlands Nursery, Newells Lane Funtington	Without planning permission the change of use of the land to a residential mobile home/caravan site	17.03.21	EN FU/80 issued Informal Appeal Hearing 31 January 2023 04.05.23 – appeal decision awaited
FU/18/00270/ CONBC (Shona Archer)	Land West of Beachlands Nursey Newells Lane, West Ashling, Chichester, West Sussex	Without planning permission, the material change of use of the Land to use as a residential mobile home site	17.03.21	EN FU/81 issued Compliance date 24.10.21 04.04.2022 – linked appeal in progress with refusal of planning application: 20/00950/FUL Informal Appeal Hearing 31 January 2023 04.05.23 – appeal decision awaited
FU/18/00270/ CONBC (Shona Archer)	Land West of Beachlands Nursey Newells Lane, West Ashling, Chichester, West Sussex	Without planning permission, the formation of a hardstanding and the installation of a metal container building	17.03.21	EN FU/82 issued Compliance date 24.10.21 04.04.22 – linked appeal in progress with refusal of planning application: 20/00950/FUL Informal Appeal Hearing 31 January 2023

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				04.05.23 – appeal decision awaited
FU/21/00010/ CONENG (Andrew George)	Plot 1 The Old Allotment Newells Lane West Ashling	Without planning permission the change of use of land to use for the parking of motor vehicles, storage and disposal of items and waste	19.08.21	EN FU/83 issued Compliance date 30.12.21 21.02.20 – All waste removed from the land. 22.07.22 – use ceased but hardstanding remains. 04.05.23 – site visit needed to update case. No use of the land is currently taking place.
FU/21/00010/ CONENG (Andrew George)	Plot 1 The Old Allotment Newells Lane West Ashling	The parking of motor vehicles, importation, storage and disposal of household items and waste, creation of hardstandings	19.08.21	SN FU/84 issued This notice takes effect 23.08.21 when all activity specified shall cease. 24.04.23 – no activity is taking place on the land
FU/21/00152/ CONTRV (Shona Archer)	Land to west of Newells Farm Newells Lane West Ashling	Without planning permission, the material change of use of the land to use as a residential mobile home/caravan site	27.09.21	EN FU/87 issued Informal Appeal Hearing 31 January 2023 04.05.23 – appeal decision awaited
FU/21/00152/ CONTRV (Shona Archer)	Land to west of Newells Farm Newells Lane West Ashling	Cease introduction and stationing of additional mobile homes/caravans and hardcore, ground works and tarmac	27.09.21	SN FU/88 issued Notice takes effect 01.10.21 Informal Appeal Hearing 31 January 2023 04.05.23 – pending appeal decision
FU/20/00288/ CONENG (Shona Archer)	Land west of Newells Lane West Ashling	Without planning permission, the material change of use of the land to use as a residential mobile home/caravan site	08.09.21	EN FU/89 issued Informal Appeal Hearing 31 January 2023 04.05.23 – appeal decision awaited

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FU/20/00288/ CONENG (Shona Archer)	Land west of Newells Lane West Ashling	The introduction and stationing of additional mobile homes/carvans and the carrying out of ground works	08.09.21	SN FU/90 issued Notice takes effect 12.09.21 Informal Appeal Hearing 31 January 2023 04.05.23 – appeal decision awaited
HN/20/00400/ CONCOU (Sue Payne)	Land east of Farmfield Nurseries Selsey Road Hunston	Without planning permission, the material change of use of the land to a general storage use.	11.03.21	EN HN/28 issued Appeal lodged – Written Representation 11.03.22 – appeal dismissed New compliance date 11.09.22 23.09.22 – Prosecution instructions passed to legal. 27.01.23 – Confirmation of Court hearing date awaited. 26.04.23 – March hearing date adjourned 04.05.23 - Court Hearing set for 16th May 2023, at Crawley Magistrates Court, 2pm, Courtroom 02
HN/20/00400/ CONCOU (Sue Payne)	Land east of Farmfield Nurseries Selsey Road Hunston	Without planning permission the erection of two container buildings	11.03.21	EN HN/30 issued 11.03.22 – appeal dismissed New compliance date 11.06.22 18.07.22 – Witness statement drafted for prosecution following non-compliance with notice. 29.07.22 – Witness statement to be sent to legal services 23.09.22 – Prosecution instructions passed to legal 27.01.23 – Confirmation of Court hearing date awaited. 26.04.23 – March hearing date adjourned 04.05.23 – Court Hearing date set for 16th May 2023, at Crawley Magistrates Court, 2pm, Courtroom 02

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NM/16/00325/ CONCOM (Shona Archer)	Land at 6 Oakdene Gardens North Mundham Chichester	Without planning permission storage of metal containers and other items	10.01.19	EN NM/28 issued Appeal lodged – Written Representations 03.08.20 – Appeal dismissed New compliance date 03.11.20 Date for compliance varied to 30.04.21 13.01.22 – access to site not obtained. Neighbour confirmed that the site has not been cleared. 13.04.22 - Letter to be sent to the tenanted property to request access to garden area for the purpose of taking photographs June 2022 – site visit showed the land to be overgrown and items still in situ 14.10.22 – no contact from owner received. 27.01.23 – no update on current situation forthcoming 04.05.23 – Letter to be sent to the landowner requesting that they provide entry to the site
O/15/00202/ CONAGR (Andrew George)	Oakham Farm Church Lane Oving	Without planning permission change of use to a mixed use for agriculture and the storage of caravans, motorhomes/ caravanettes, motor vehicles and shipping containers	03.02.17	EN O/26 issued Appeal dismissed – new compliance date 05.04.18 20.12.19 – A limited number of vehicles remain. Application for retention to be submitted 09.04.20 - planning application submitted 29.05.20 – application 20/00882/FUL refused 18.10.2021 – planning application: 21/02041/FUL submitted 13.04.22 – application is pending determination 14.10.22 – application decision awaited 25.04.23 – application 21/02041/FUL - pending decision
PS/13/00015/ CONAGR (Shona Archer)	Crouchland Farm, Rickmans Lane, Plaistow	Without planning permission, change of use of the land from	15.07.15	EN PS/54 issued Appeal lodged – Public Inquiry originally scheduled for

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		agriculture to a commercial biogas plant		APP/P3800/15/3137735. Appeal part allowed/part dismissed 21.11.17 – Appeal dismissed. Enforcement Notice upheld, 04.12.17 – Use ceased. 24.03.23 – prosecution of failure to remove the development is underway 18.04.23 - hearing at Crawley Magistrates. A plea of not guilty entered 04.05.23 – Trial set for 23.08.23 at Crawley Magistrates Court
PS/18/00088/ CONAGR (Shona Archer)	Crouchland Farm Rickmans Lane Plaistow	Without planning permission, the construction of a slurry lagoon, earth bund and fencing	01.11.18	EN PS/67 issued Appeal lodged – Written Representations 10.01.20 – appeal decision varied the notice finding that the slurry lagoon and earth bunds were immune from enforcement action. The removal of the fencing was upheld and the compliance period amended New compliance date 10.05.21 <b>See PS/13/00015/CONAGR above</b>
PS/20/00182/ CONCOU (Sue Payne)	Manor Copse Farm Oak Lane Shillinglee	Without planning permission, the erection of a building	25.08.21	EN PS/70 issued Appeal lodged – Written Representation 17.10.22 – waiting for PINS to confirm appeal site visit 11.01.23 – waiting for PINS to confirm appeal site visit Unaccompanied site visit undertaken 2 March 23 26.04.23 – awaiting decision from PINS
PS/20/00414/C ONHH (Sue Payne)	Oxencroft, Ifold Bridge Lane, Ifold	Without planning permission, change of use of the land and buildings to a mixed use comprising mobile home/caravan(s) for the	27.04.22	EN PS/71 issued 27.04.2022 01.06.2022 - Appeal lodged – Public Inquiry 17.10.22 – Rule 6 Statement submitted. Waiting for PINS to confirm dates for PI. 11.01.23 – Waiting for PINS to confirm dates for PI. 26.04.23 - An update from PINs has been requested

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		purposes of human habitation, B8(storage), forestry and agriculture,		
SB/20/00215/ CONTRV (Tara Lang)	Land South East side of Priors Leaze Lane Hambrook	Without planning permission, the laying and compaction of hard core and tarmac chippings over an existing (unmade) track and to create new access tracks and the formation of an earth bank	20.08.20	EN SB/120 issued 03.02.21 – appeal dismissed New compliance date 03.08.21 18.10.2021 – a/w validation and determination of planning application: 21/02082/FUL which will require the retention of the access track 03.02.22 – application refused 08.02.22 – letter before action sent 23.02.22 – application 22/00406/FUL received for Change of use of land for 2 no. travelling showmen plots 04.04.22 – application remains pending consideration 14.10.22 – application remains pending consideration. 11/01/23 – Application remains pending 26.04.23 – Application withdrawn from agenda for committee to enable further notification to take place 04.05.23 – await outcome of pa
SB/20/00215/ CONTRV (Tara Lang)	Land South East side of Priors Leaze Lane Hambrook	The resurfacing of existing tracks, construction of new access tracks and earth bank	20.08.20	SN SB/121 issued with EB SB/120 Takes effect 24.08.20 21.10.22 – Enforcement action held in abeyance until outcome of pending application 22/00406/FUL
SB/19/00103/C ONCOU (Michael Coates-Evans)	Thornham Marina Thornham Lane Southbourne Emsworth	Siting of accommodation pods in marina, change of use to residential purposes	N/A	16.06.22 – authority to serve an EN. Instructions sent to legal 11.10.22 – SB/124 Notice issued 22.02.22 – Date to comply 21.11.22 – Appeal Lodged – WR 24.01.23 – Submitted Appeal Statement to PINs

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				25.04.23 – Awaiting appeal site visit to be organised
SI/16/00026/ CONMHC (Andrew George)	Zara's Yard Highleigh Road Sidlesham	Without planning permission the change of use of the land for the stationing of a caravan for the purpose of human habitation	06.11.19	EN SI/71 issued 02.07.20 – appeal dismissed New compliance date 02.01.21 20.04.21 – Site visited the breach remains. Letter sent to the owner and their agent about prosecution proceedings 20.07.21 – Correspondence to planning agent regarding the breach 21.10.22 – need to assess use taking place on site prior to consideration of a prosecution 27.01.23 – case reviewed 25.04.23 – Site visit carried out and application submitted. (not invited)
SI/20/00301/ CONMHC (Sue Payne)	82A Fletchers Lane Sidlesham	Without planning permission the material change of use of the Land to a residential caravan site	15.06.21	EN SI/77 issued Appeal lodged – Written Representation 17.10.22 – appeal dismissed. New compliance date 30 <sup>th</sup> November 2022 04.12.22 – no compliance has taken place. Owners given until 13 January 2023 to undertake required steps. 20.01.23 – instructions passed to legal regarding failure to comply 26.04.23 – Court date awaited
SI/21/00038/ CONMHC (Sue Payne)	Land east of Ivy Grange Keynor Lane Sidlesham	Without planning permission change of use of land to the stationing of a mobile home for human habitation	09.08.21	EN SI/78 issued Appeal lodged – Written Representation 01.03.22 – appeal dismissed New compliance date 01.03.23 26.04.23 - Discussions ongoing with owner who has evidenced that action is being taken to bring about compliance.

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TG/19/00069/ CONSRV (Sue Payne)	17 Nettleton Avenue Tangmere	Breach of condition - retention of amenity land	09.01.20	BCN TG/21 issued 23.10.20 – Planning appeal dismissed. 28.01.21 - New compliance date Planning application 20/03130/DOM submitted and refused 09.11.21 – Appeal dismissed 09.02.22 - New compliance date 04.04.22 – Lawful position of pp 99/01811/OUT challenged. 29.07.22 – Permission held to be lawful, owner advised the LPA will prosecute for non-compliance 17.10.22 – owner confirmed compliance by November 2022. 11.01.23 – Owner stated that the land has been cleared; boundary treatment to be removed by end of January 2023. 04.05.23 – compliance site visit pending
WE/16/00191/ CONCOU (Shona Archer)	Unit 2 Land north of Cemetery Lane Woodmancote	Without planning permission material change of use of the land to a mixed for open storage of vehicles and use as a HGV Operating Centre	24.07.17	EN WE/39 issued Appeal ongoing – Written Representations New compliance date 02.01.2020 11.6.20 – planning application WE/19/03206/FUL Refused, and appeal lodged 04.01.22 – appeal Dismissed. 13.04.22 – owner considering future use of the land. 25.11.22 – instructions for prosecution sent to legal 24.01.23 – awaiting court date 04.05.23 – The case is listed for 4 July 2023 at Crawley Magistrates Court



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WE/13/00163/ CONWST (Shona Archer)	The Old Army Camp Cemetery Lane Woodmancote Westbourne	Without planning permission, change of use of the land to use as a civil engineering contractor's yard	10.04.18	EN WE/40 issued Appeal lodged – Public Inquiry date amended to 14.09.21 Sep 21 - Public Inquiry suspended to due illness of Inspector Jan 22 – Public Inquiry suspended due to illness on appellant's team To be reconvened October 2022 18.10.22 - Inquiry sat awaiting decision 27.01.23 – Appeals Dismissed and EN's upheld. Partial award of costs granted to the Appellant. 27.01.24 – New Compliance Date 04.05.23 – Site visit to be arranged to assess current land use
WE/13/00163/ CONWST (Shona Archer)	The Old Army Camp Cemetery Lane Woodmancote Westbourne	Without planning permission, change of use of land for storage of portable site office cabins, container cabins, portable toilet blocks and commercial vehicles	10.04.18	EN WE/41 issued Sep 21 - Public Inquiry suspended to due illness of Inspector Jan 22 – Public Inquiry suspended due to illness on appellant's team <b>As above</b>
WE/13/00163/ CONWST (Shona Archer)	The Old Army Camp Cemetery Lane Woodmancote Westbourne	Without planning permission, change of use, storage of skips, building materials, scaffolding, lifting platforms, storage racks, engine parts, commercial vehs, HGV's, redundant vehicles and truck bodies	10.04.18	EN WE/42 issued Sep 21 - Public Inquiry suspended to due illness of Inspector Jan 22 – Public Inquiry suspended due to illness on appellant's team <b>As above</b>

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WE/17/00333/ CONMHC (Andrew George)	Land at Home Paddock Stables Hambrook Hill North Hambrook	Without planning permission, change of use of the land to a mixed use comprising equine and the stationing of a shepherd's hut	27.06.18	WE/44 issued 14.01.20 – Appeal dismissed. New compliance date 14.01.21 22.04.21 – date for compliance deferred to 30.06.2021 25.04.23 – Matter with legal for prosecution 04.05.23 – a legal update has been requested
WE/17/00403/ CONENG (Shona Archer)	Land South West of Racton View Marlpit Lane Hambrook	Without planning permission, the erection of fencing and entrance gates, wing walls and piers and raised gravel banks containing wooden sleepers	06.08.18	EN WE/46 issued 13.08.19 – appeal dismissed and the notice is upheld New compliance date 13.11.19 10.01.20 – Works to remove walls/gates/pillars started. 24.07.20 – Works to comply not complete. 21.10.20 – Owner intends to comply with the EN 14.01.21 – most of the works required have been done 22.04.21 – Part of the fence remains in situ. 04.05.23 - Prosecution of failure to fully comply to be considered
WE/19/00117/ CONMHC (Michael Coates-Evans)	Land North of The Grange Woodmancote Lane Woodmancote	Without planning permission, change of use of the land to the stationing of two mobile homes for the purpose of human habitation	15.01.20	EN WE/47 issued Appeal lodged – Hearing 25.11.20 09.12.20 – enforcement notice upheld with variation New compliance date 09.09.21 09.09.2021 – Residential use has ceased 07.01.22 – Application made for a temporary 3 year use 04.04.22 – invalid application returned 27.01.23 – application 21/03554/FUL pending for 3 yr use of land to station a MH 25.04.23 – Application remains pending decision
WE/19/00217/ CONCOU (Shona Archer)	Land West of 4 The Paddocks, Common Road, Hambrook, Westbourne	Without planning permission the material change of use of the land	03.02.21	EN WE/49 issued Appeal lodged – Hearing 07.09.21 19.01.22 – appeal dismissed. New compliance date 19.07.22

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		to use as a residential caravan site		19.01.23 – SV noted one MH on lawful site and caravans on land at the rear 27.01.23 – prosecution proceedings to commence 24.04.23 – prosecution papers prepared and sent to Legal. LPA informed of owner’s intention to make a further pa 04.05.23 – await legal advice
WE/19/00107/ CONMHC (Michael Coates-Evans)	Land at Jubilee Wood, Bridle Lane, Woodmancote, Hambrook	Without planning permission, the material change of use of the Land to use as a residential caravan site	07.07.21	EN WE/50 issued Appeal Dismissed New Compliance date = 7 December 2022 19.01.23 – SV showed MH and structures remain on the land 27.01.23 – prosecution proceedings to commence 24.01.23 – SV to be arranged to form witness statement 06.04.23 – SV showed that MH remains on the land and owner confirmed its occupation. 04.05.23 – letter before action to be sent and prosecution papers to be prepared
WE/19/00107/ CONMHC (Michael Coates-Evans)	Land at Jubilee Wood, Bridle Lane, Woodmancote, Hambrook	Without planning permission, the material change of use of the land to a use for recreational purposes	07.07.21	EN WE/51 issued Appeal Dismissed New Compliance date = 7 December 2022 19.01.23 – SV found items on the land 27.01.23 – prosecution proceedings to commence 24.01.23 – SV to be arranged to form witness statement 04.05.23 – yurt frames observed on site. Letter before action to be sent and prosecution papers to be prepared
WE/21/00169/ CONDWE (Shona Archer)	Land South of Racton View Marlpit Lane Westbourne	Without planning permission the erection of a two storey dwelling house	13.07.21	EN WE/52 issued Appeal lodged – Public Inquiry 23.01.23 – Appeal Dismissed 23.01.24 – Compliance Date – cease and demolish

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WE/21/00169/ CONDWE (Shona Archer)	Land South of Racton View Marlpit Lane Westbourne	Without planning permission the erection of a timber dwelling house (east)	13.07.21	EN WE/53 issued Appeal lodged – Public Inquiry 23.01.23 – Appeal Dismissed 23.01.24 – Compliance Date – cease and demolish
WE/21/00169/ CONDWE (Shona Archer)	Land South of Racton View Marlpit Lane Westbourne	Without planning permission the erection of a timber dwelling house (west)	13.07.21	EN WE/54 issued Appeal lodged – Public Inquiry 23.01.23 – Appeal Dismissed 23.01.24 – Compliance Date – cease and demolish
WE/19/00176/ CONT (Michael Coates-Evans)	Land west of 4 The Paddocks Common Road Hambrook Westbourne	Tree Replacement Notice	11.08.21	WE/55 issued Compliance date 09.06.22 Appeal lodged Awaiting appeal site visit to be re-organised by PINS following cancellation on the 26 September 2022. 11.01.23 – Awaiting appeal site visit by PINS. 26.04.23 – As above
WE/21/00169/ CONDWE (Shona Archer)	Land South of Racton View Marlpit Lane Westbourne	Without planning permission the material change of use of the land to residential use two storey dwelling house	06.01.22	EN WE/57 issued Appeal lodged – Public Inquiry 23.01.23 – Appeal Dismissed 23.01.24 – Compliance Date – cease and demolish
WE/21/00169/ CONDWE (Shona Archer)	Land South of Racton View Marlpit Lane Westbourne	Without planning permission the material change of use of the land to residential use timber dwelling house (east)	06.01.22	EN WE/58 issued Appeal lodged – Public Inquiry 23.01.23 – Appeal Dismissed 23.01.24 – Compliance Date – cease and demolish
WE/21/00169/ CONDWE (Shona Archer)	Land South of Racton View Marlpit Lane Westbourne	Without planning permission the material change of use of the land	06.01.22	EN WE/59 issued Appeal lodged – Public Inquiry 23.01.23 – Appeal Dismissed 23.01.24 – Compliance Date – cease and demolish

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		to residential use timber dwelling house (west)		
WW/16/00251/ CONCOU (Andrew George)	Land East of Brook House Pound Road West Wittering	Without planning permission, the material change of use of the wooden building to use as a single dwellinghouse	14.01.20	EN WW/49 issued Appeal lodged – Written representation 15.06.21 – Appeal dismissed New compliance date 15.10.21 08.11.21 - Site visit carried out to check compliance. Unable to establish if the breach had ceased as curtains were closed. 17.01.22 - Letter out to owner requesting an accompanied SV and to set out the issues should compliance not have occurred 13.04.22 – Consideration to be given to prosecuting for non-compliance with EN WW/49 29.07.22 – Update on this case is awaited 21.10.22 – Enforcement action held in abeyance until outcome of 22/00778/FUL 11.01.23 – Application refused assessment to be made in relation to enforcement action. 25.04.23 – Prosecution being considered however, application submitted 23/00768/ELD.
WR/19/00290/ CONBC (Sue Payne)	Goose Cottage Durbans Road Wisborough Green Billingshurst West Sussex RH14 0DG	Breach of condition of 14/02859/FUL - building being used for purposes other than for the keeping of poultry and storage.		23.08.22 – authority to serve a BCN WR/27 Instructions sent to legal 03.10.22 – BCN served 03.01.23 - compliance date 11.01.23 – awaiting appeal decision from PINS in relation to planning application WR/21/03603/FUL 26.04.23 – appeal dismissed. Owner advised to comply and site visit to be arranged.